

Basic Word Processing Vocabulary

Alignment —

Bold/Boldface —

Border —

Bulleted List —

Center justification —

Endnotes —

Font Attributes —

Font Size —

Font —

Footers —

Footnotes —

Full justified —

Hanging Indent —

Hard break —

Headers —

Indent —

Italics —

Landscape —

Left Justification —

Line Spacing —

Margins —

Orphan —

Page break —

Page orientation —

Portrait —

Right Justification —

Save As —

Save —

Word Processing

Use word processing software with alternative input devices.

Search —

Soft break —

Subscript —

Superscript —

Tab key —

Text Wrap —

Type Face —

Underline —

Widow/Orphan Protection —

Word processing —

Word wrap —

Widow —

Word Processing

Use word processing software with alternative input devices.