

Advanced Word Processing Vocabulary

Address Book —

Attachment —

Block Style —

Data Source —

Desktop Publishing —

E-mail —

Graphics —

Horizontally Centered —

Letter —

Mailing labels —

Mail merge —

Main document —

Memorandum —

Mixed Punctuation —

Word Processing

Use word processing software with alternative input devices.

Modified Block Style —

One-page flyer —

Open Punctuation —

Reference Initials —

Vertically Centered —

Word Processing

Use word processing software with alternative input devices.

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