

Retrieve, Edit Fields, Delete Records, Sort, Resave, Print

STEP 1: Retrieve the **Activity G701-03** database. Edit the Software Title for *.Mac 2.5 Retail* by removing the period in front of the MAC title to read *Mac 2.5*.

STEP 2: Add the following fields to the database: Vendor and Type. Vendor will be the store or business where the software can be purchased. Type will be whether it is a mail order business, online business, or local retail business establishment. Field type will be text for Vendor. Create a “drop down list” box for “Type” consisting of online, mail order, retail.

Popular AntiVirus Software Titles	Type	Vendor
Mac 2.5 Retail	Online	www.stopsign.com
PC-Cillin 2003	Online	www.stopsign.com
Norton AntiVirus 2002 Professional Upgrade	Retail	Best Buy
Bullguard AntiVirus Firewall	Retail	Circuit City
Norton Personal Firewall 2005	Mail Order	CDC Computer Software
Stomp Spy Ware X-terminator	Online	www.grisoft.com
eTrust EZ AntiVirus 2005	Retail	Best Buy
Zone Alarm Internet Security Suite	Retail	Sam's Wholesale Club
PC-Cillin Internet Security 2005	Online	www.staples.com
Webroot Spy Sweeper Internet Essentials Suite	Retail	Office Depot
McAfee AntiVirus Suite	Retail	Office Max
Ad-Aware	Online	www.Lavasoft.com

Step 3: Add the following records to the database:

XoftSpy	0.00	4.5	online	www.SpywareSoftware.net
SpywareBlaster	0.00	4.22	online	www.spyreview.com
Ad-Aware Personal	0.00	3.75	online	www.spyreview.com

Step 4: Sort the records in **ascending** order by cost. Resave and print your database.

Databases

Use database software with alternative input devices.